

# *Eastern Gardens*

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January 12, 2007

To: Members of Eastern Gardens Cooperative, Inc.

Subject: Crime Awareness

Dear Members:

This is to advise all Members and their guests, I've received reports from a few members that their vehicles were broken in and even one vehicle was reported stolen. Often times, it's not expensive alarm systems or the sight of police that deters burglars; it's the small, simple things residents do that make the would-be thieves move on. Here are few but practical ways for you to fight crime in our community.

- **Always lock your doors and windows to your apartment and vehicles.** Even if you're only running to the laundry room or the car to grab something. Never leave valuables inside your vehicle or your remote to the gates, always, LOCK UP!
- **Report Emergencies, such as, suspicious behavior, theft or burglary to the Sheriff's Department by dialing 911 for non-emergencies and to file a report call 916-876-5703 and 876-5717 for crime prevention, or visit, 2500 Marconi Avenue, Suite 100.** For community awareness, also inform management so we can alert other members. Whether or not the situation is a false alarm, it's better to be safe than sorry.
- **Don't leave keys hidden anywhere outside your apartment.** Such as under a doormat, instead, let a friend, trusted neighbor or family member hold a spare key for you.
- **Never allow strangers to use your phone.** Even if they claim to have an emergency. Talk to them from behind a locked door, and offer to make the call for them.
- **Never advertise that you're not at home.** Whether it's on the answering machine or with a note posted on the door.
- **Draw your shades at night.** Keep a few lights on; inform management if you notice burned-out lights on the outside grounds.

I have already taken a few precautionary measures, such as, installed additional lighting on the south side parking area and trimmed shrubbery around lamp posts and other areas. In addition, I will forward this issue onto the Board of Directors for their continued action.

Sincerely,

EASTERN GARDENS COOPERATIVE, INC.

Theresa Williams  
Community Director