

# Eastern Gardens

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October 31, 2007

To: Members of Eastern Gardens Cooperative, Inc.

Subject: CANDIDATE FORMS & ELECTION COMMITTEE APPOINTEES

Dear Members:

For those members wishing to apply for an elected position on the 2008 Board of Directors may acquire a resume form at the business office during normal business hours. All resumes **must be turned in no later then, Friday, November 9, 2007.** Due to limited space, please provide only a brief summary of your resume, (i.e. one or two short paragraphs). Candidate question & answer session is **November 19, 2007 @ 7:00 PM in the clubhouse.** The candidate Q&A will provide the opportunity for the general membership to hear and ask questions of those members running for the board.



Actual voting will be held during the Annual General Meeting of the Membership on Tuesday, **December 11, 2007 @7:00 PM in the clubhouse.**

For those members not attending the meeting and wish to vote, you must request a ballot (either in person or by mail) 10 days prior to the regular vote date. Absentee Ballots must be enclosed in a privacy envelope marked "BALLOT" then placed inside a self-addressed envelope and either mailed or delivered to the business office at 3045 Eastern Avenue, Sacramento, CA 95821 at least 24 hours prior to balloting, per Eastern Bylaws Article IV, Section 7. However, it's recommended that you drop off your absentee ballot during normal business hours so that you can sign the membership roster; this is to ensure that your vote will be properly recorded. The official ballots will be mailed out prior to Election Day.

In order to help facilitate the election process, an Election Committee has been appointed and approved by the Board of Directors. Members from the general membership have volunteered to help oversee the election process. No other person or persons have been authorized or approved to assist in the facilitation of the election process other than those listed below. A brief summary of their duties is as follows:



- Take possession of the official ballot box; inspect the ballot box for contents before sealing and locking it. (Keys will be in their possession)
- Ensure that all members have received an official ballot.
- Receive the general membership on the voting day; ensure that the membership roster is signed by the voting member and their ballot is properly placed inside the ballot box.
- Tally and inspect the ballots; tally individual votes received for each candidate.
- Announce results of the election.
- Receive and answer questions from the general membership.

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The following are members for the 2007 Election Committee, they are:

- Brian Gallagher, Bldg. 3007 Apt. #25, Chairman for the Committee
- Isabelle Andrews, Bldg. 3035 Apt. #15
- M. H. Stonham, Jr., Bldg 3095 Apt. #94

Should you have any questions concerning the elections, point-of-contact is, Brian Gallagher, Elections Committee Chairman, @ 488-7958.

Sincerely,

EASTERN GARDENS COOPERATIVE, INC.

Elections Committee