

Eastern Gardens

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March 26, 2007

To: Members of Eastern Gardens Cooperative, Inc.

Subject: Thirty day notice (30 day): Amendment to Eastern Gardens Rule & Regulations,
(i.e. DOORS/LOCKS)

Dear Members:

This is to advise all Members and their guests, on March 21, 2007 during the Quarterly Membership meeting the Board of Directors amended the Rules & Regulations under DOORS/LOCKS. Current additions to this rule are listed in *italics* and supersede the Rules & Regulations dated November 1, 1991, please keep this notice for your records.

Current

“DOORS/LOCKS: If a screen door is installed on a unit, it must be maintained in an operable and good appearance condition. It must be black, dark brown, gold or aluminum. A screen door may be removed when a member moves. If any locks are changed or added (including screen door locks), management must be notified and provided with keys.”

Addition

a) *LOCK OUTS: Members or member's guest(s) locked out **after office hours** will be required to call a locksmith at Member's expense to open their doors. NOTE: Proper identification will be required by the locksmith, (e.g. driver's license)*

b) *LOST KEYS: Lost keys or replacement of keys to member's apartment unit will be replaced at current market rate per key at member's expense.*

The Board regrets this action but the revisions became necessary as a result of an increase in membership calls reporting lock outs (i.e., after office hours 5:00 pm – 8:00 am Monday thru Sunday) which are not building related emergencies. This type of non-building emergencies caused an increase in overtime expenses, of which Eastern Gardens is not budgeted, this prompt the board's immediate attention.

Sincerely,

EASTERN GARDENS COOPERATIVE, INC.

Board of Directors

BOD: emh