

# *Eastern Gardens*

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March 30, 2007

To: Members of Eastern Gardens Cooperative, Inc.

Subject: Clubhouse Access & Alternate Board Members

Dear Members:

This is to advise all Members and their guests, on March 21, 2007 during the Quarterly Membership meeting the Board of Directors held discussions on the following issues.

1. Access to the clubhouse: The board revised its procedure on clubhouse accessibility for the membership; motion by Shirley Brown, second by Ed Healy, and carried, to allow on a temporary basis, at membership discretion to access the clubhouse, at will, after normal business hours. On Wednesday, April 4, 2007 the clubhouse will be permanently locked and access can only be obtained by using your key. The key used is the same identical key that you already have to open the laundry room doors and the outside personnel fence gates. The main door to the clubhouse and the back door leading to the pool area will be installed with door closures to ensure that they both close properly. Every member and their guests are to ensure that when entering and leaving the clubhouse both door(s) are securely closed. Please note; the locks installed are self-locking so there should be no need to lock them upon leaving or entering, but check them just to make sure. The door between the restrooms and main room will be unlocked so you can use the restroom facilities without having to go around.

Summary:

- a. Clubhouse permanently locked, must use key
- b. Self-Locking hardware and door closures installed
- c. Clubhouse Hours, unless otherwise rented: 8:00 am – 10:00 pm Monday thru Sunday
- d. Temporary trial basis (i.e., 90) days

It will be the responsibility of every member to ensure that the clubhouse is kept in a neat, clean and orderly manner. Doors must be kept closed and locked and at no time are they to be propped open, especially the door leading to the pool area. To keep utility costs down lights, television, radio, coffee pots, heating and air conditioning and other appliances are to be kept off when members are not present. Members are reminded that the clubhouse is not a hang-out for under aged children or grandchildren to play. (See Clubhouse Rules)

2. Alternate Board Member: Mr. Frank Lenhart has resigned as the alternate board member. The board recognizing Mr. Lenhart's abilities with 50 years experience in maintenance and the absence of a maintenance technician has approved him to assist with the inventory of parts and materials for Eastern Gardens. Please do not be alarmed should you see him entering the storage/supply rooms and sheds, Mr. Lenhart is only able to access these areas and no others. The board has already taken action to replace Mr. Lenhart; motion by Ed Healy, second by Joan Wood, and carried to accept Mr. Merritt Miller as alternate board member.

Sincerely,

EASTERN GARDENS COOPERATIVE, INC.

Board of Directors

BOD: emh