

Eastern Gardens

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Date: March 20, 2012
To: All Members of Eastern Gardens Cooperative, Inc.
Subject: Amendment to Rules & Regulations, Rule #7, "Laundry Rooms"

On March 16, 2012, at the executive meeting of the Board of Directors the following, Rules and Regulations, specifically, Rule #7 "Laundry Rooms" was reviewed and discussed for amending. To better facilitate this process, attached is the proposed rule change. The purpose is to help ensure the health, safety and security of all members of the association.

Members will have 30 days from the date of this notice, (i.e. April 20, 2012), to submit their questions, comments or concerns in writing to the Board of Directors using the board's mail box located inside the business office. Upon the Board's review and consideration of any comments and if there are no additional changes to the proposed amendment; the rule change will become effective on April 20, 2012 and made part of the Rules and Regulations. Please keep the rule change for your records.

NOTE: *Bold Italics represents proposed amendment and additions to Rule #7.*

Rules & Regs #7 LAUNDRY ROOMS: Please clean washers and remove lint from dryer filters after each use. Soap spills, excessive lint from shaking carpets, etc. should be cleaned up before leaving the area to maintain a safe and clean laundry area for all members. ***To help ensure the health, safety and security of all members, please exercise laundry room courtesy:***

- a) ***If left unattended, please close and secure the doors and windows after use, especially after dark.***
- b) ***Inspect all personal clothing articles and remove any human or animal feces prior to the use of the washers and dryers. Soiled bed linens, clothing, animal bedding and anything that contains excrement should be removed, rinsed, or in some cases discarded prior to the use of the laundry facilities. For heavier articles or animal bedding, you may consider utilizing the more durable commercial machines at your local launder mat located off site***
- c) ***Don't leave your unwanted clothes, nick-knacks or dishes and other household items out on the tables.***
- d) ***Immediately report all broken non-working machines and discrepancies to management.***

CERTIFICATION

The undersigned Officers/Directors of the Corporation hereby certify that, pursuant to §1357.130 of the California Civil Code. The above proposed amendment to the Rules and Regulations, Rule #7, will be made part of Eastern Gardens Rules and Regulations on April 20, 2012, per the conditions as stated above. In addition, per EG bylaws a copy of the amendment will be forwarded onto HUD for their files.

Eastern Gardens Cooperative Incorporated Board of Directors

_____ Printed Name of President	_____ Signature of President	_____ Date
_____ Printed Name of Vice President	_____ Signature of Vice President	_____ Date
_____ Printed Name of Secretary	_____ Signature of Secretary	_____ Date
_____ Printed Name of Treasurer	_____ Signature of Treasurer	_____ Date
_____ Printed Name of Board Member	_____ Signature of Board Member	_____ Date