

# Eastern Gardens Co-op

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October 29, 2012

**TO All Members and Residents of Eastern Gardens Cooperative, Inc.**  
**SUBJECT Eastern Gardens Cooperative, Inc. Voting Procedures**

In an effort to avoid any misunderstandings and in accordance with Eastern Gardens governing documents and the CA Civil Code, the following procedures were established for the nomination of candidates:

- ◆ A Board Candidate Resume Form to be distributed to member(s) who want to apply for a position to serve on the Eastern Gardens Board.
- ◆ A deadline established to turn in the Board Candidate Resume Form.
- ◆ A written notice and date for the “*Meet the Candidates*” Q&A to hear from and ask questions of candidates running for the upcoming Board.
- ◆ Qualifications for voting (including voting power of each member, voting period for elections and absentee ballots).
- ◆ Ballots to be mailed to the Eastern Gardens membership w/voting instructions.

The Board believes these procedures offer fairness and equality for the entire membership. Also, in compliance with our governing documents and in accordance with our Bylaws, the Board has an obligation to make a diligent effort to comply with its governing documents until such time that they are amended as well as all other applicable laws and contract agreements to which Eastern Gardens and its membership are bound.

To amend or change our Bylaws, there is a process established within our Bylaws which states that it will take an affirmative vote of the majority of the entire regular membership of record to amend and vote upon the issue in question and it will also require HUD approval. Therefore, you are advised to follow Eastern Gardens established procedures and the ballot instructions provided to you, specifically, there is no cumulative and proxy voting nor write-in candidates allowed on the ballot or your vote will not be counted.

In closing, we the Board want to assure you that any decisions made or actions taken by the Board are in the best interest of Eastern Gardens and its membership. If there is an objection by the membership or individual members as to the decisions made by the Board or Management, then those members are expected to follow Eastern Gardens established procedures. Therefore, please submit in writing a letter to the Board expressing your concerns or you may request a personal audience of the Board.

Sincerely,  
Eastern Gardens Board of Directors