

# Eastern Gardens

3045 Eastern Avenue • Sacramento , CA 95821 • 916-489-1604 • Fax 916-489-1627

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TO: Eastern Gardens Members and Stockholder  
3045 Eastern Avenue  
Sacramento, California 95821

Eastern Gardens is currently updating its files making sure all procedures are being upheld according to the rules and regulations of the Occupancy Agreement. One area that has not been complied with is ARTICLE 5. PREMISES ARE TO BE OCCUPIED BY NAME OCCUPANTS ONLY. "Said premises shall be occupied by the named person(s) on this Occupancy Agreement only. Having said premises occupied by more than said member(s) constitutes a breach of this Agreement. Management is to be notified in the event guests are to stay more than one week."

In reference to this article all members having guests residing with them not in accordance with this Article of the Occupancy Agreement are in violation and must come to the office to have their guest go through the move-in procedures which consist of completing a Application for Housing along with a complete credit and criminal background check, which is a cost to the applicant, and then the final determination of approval from the Board of Directors. This is the normal process that is required of all members wishing to reside here at Eastern Gardens.

Your attention and cooperation is very important in this matter and your immediate response is much appreciated.

My office hours are Monday, Tuesday, Thursday and Friday 8:00 am until 5:00 pm. And Wednesday 9:00 am until 6:00 pm for your convenience.

Theresa Williams  
Community Director

