



# Eastern Gardens Co-op

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November 13, 2012

To: All Members and residents of Eastern Gardens Cooperative, Inc.



## CLUBHOUSE RAMP & STEP INSTALLATION



As part of Eastern Gardens Capital Improvement Program (CIP), the Board of Directors approved to contract with J&S Asphalt Construction, Inc. for their services. The goal is to enhance pedestrian safety by improving the access and walking surfaces to the entrance of the clubhouse. The project consist of, i) removing the existing asphalt ramp on the eastside entrance of the clubhouse, and ii) installing steps with handrails, and finally iii) adding a concrete ramp at the north end of the clubhouse near the flagpole. (See reverse side)

Weather permitting; ESD and ECD are as follows:

**Estimated Start Date: Wednesday, November 14, 2012**

**Estimated Completion Date: Wednesday, November 30, 2012**

To help us perform a better job and protect you, your family and property, we wish to call your attention to the following precautions:

- ✓ **Keep clear and observe all closed-off areas while work is being performed, (e.g. taped or roped areas).**
- ✓ **Do not interfere with workers or stand and watch.**
- ✓ **Warn your children to be careful while riding their bicycles. Large pieces of equipment are involved.**
- ✓ **Warn family and guests to drive slowly and to observe all warning signage and barricades.**
- ✓ **The finished concrete will be wet for a few hours, stay clear and please do not scar or tag the cement with graffiti, (e.g. your name, date or other inscriptions).**

The board and management apologize for the inconvenience that this will be to members and residents, but the alternative of doing nothing would be imprudent and grievous for the organization. Everyone's understanding and cooperation is appreciated and helps assure the success and safety for everyone.

Sincerely,  
Theresa Williams, FPI  
EG Community Manager

