



# Eastern Gardens Co-op

3045 Eastern Avenue \* Sacramento, CA 95821 \* (916) 489-1604 \* Fax (916) 489-1627  
www.easterngardenscoop.org

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## ASSIGNED PARKING STALL CLEAN UP

**MONDAY, MAY 12, 2014 THROUGH THURSDAY, MAY 15, 2014 @  
9:00AM TO 5:00PM**

Please follow the detailed instructions for the removal of your vehicles and your  
scheduled cleaning date:

<u>Date</u>	<u>Carports for Building #'s</u>
May 12, 2014	3037-3035-3005
May 13, 2014	3007-3015-3017
May 14, 2014	3075-3077-3087-3085
May 15, 2014	3097-3095-3065-3067

Please remove your vehicles from your assigned parking stalls according to the date and time of your building number. All materials must be removed from the ground beneath your vehicle etc.; Drip pans, stones, bricks, cat litter, area must be cleared for the vendor to perform the cleaning process. **All vehicles must be removed during this process whether your vehicle is leaking or not.**

Only those members whose parking stalls are found to have leaking fluids and have not complied with previous notices sent out to entire membership for awareness to clean their areas will be cleaned and charged \$25.00. Notification of cleaning amount due (\$25.00) for those members in violation will follow after all cleaning is completed and must be paid within (3) days from date of notice.

This maintenance procedure is necessary for the continued perseverance of the property by exercising preventative measures in eliminating cost and safety risks. Please note that this the responsibility of all members as stated in your Eastern Gardens Handbook under Rules and Regs #2 pg. 41 "Parking" 10) Members are responsible for keeping their parking spaces free of excess oil and grease. **Failure to comply will result in an "at cost" charge to have it cleaned.**

Please notify me in the business office for additional information or assistance if needed. Thank you as always for your support and understanding and for making Eastern Gardens a wonderful place to live.

Sincerely,  
*Theresa Williams*  
Community Manager/Director