



August 6, 2015

Dear Members,

I am providing you a list of items that will help to prepare you for the next HUD REAC inspection which will occur in September of 2015. I will notify you of the date when it is scheduled.

- 1. Remove objects from in front of bedroom windows and narrow hallways that may block access for a speedy exit in the event of Fire or other emergencies.**
- 2. Make sure all electric switches and plugs work, including their having the necessary cover plate screws.**
- 3. Do all appliances work? (Stove, frig., disposal, air conditioning & heater, dishwasher.)**
- 4. Do your window locks work and do your windows open and close correctly?**

- 5. All breezeways will be checked to make sure that traffic patterns are not obstructed.**
- 6. No gas, gas cans, or flammable liquids, other than for human consumption, may be in your home.**

“Mighty” Joe will be checking the following items in each unit, as work orders come up.

- 1. Smoke detectors**
- 2. GFI’s**
- 3. All faucets & toilets for leaks**
- 4. Window screens**
- 5. Floor coverings – worn, soiled, damaged.**
- 6. Door locks**
- 7. Any hand rails**
- 8. Storm doors**

**Your cooperation is greatly appreciated.
Joe and I wish you all a very happy day!**

Deborah Mohamed

**Deborah Mohamed
Community Director**